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Cc: Kortuem, Patrice[Kortuem.Patrice@epa.gov]
From: Bielenberg, Ben
Sent: Thur 8/13/2015 5:08:04 PM
Subject: Gold King Mine Response Charging - Non-Deployed

Updated with PK comments please let me know if you have any additional edits so this can be sent out this evening.

Chris please check with David.

Executive RLT,

If you or your staff are currently assisting in the response to the event at the Gold King Mine, but are not deployed to the Durango area, time should still be tracked and entered into PeoplePlus using the appropriate Account Code Favorite. FMP has established an Account Code Favorite in PeoplePlus for many employees, we ask that you review the attached list to ensure we have an accurate list of employees working on the response. Please contact Judy Hansen at Hansen.Judy@epa.gov or 312. 6417 for any modifications to the list. The Account Code Favorite will begin with **A8K9** and be titled **Gold King Mine**. For assistance in entering time into PeoplePlus please contact your designated timekeeper or Judy Hansen.

In addition, due to the nature of this response Overtime, but not compensatory time, can be earned. Employees not deployed to the Durango area or specifically involved with the Incident Management Team, OT should be approved by a supervisor prior to it being earned.

Thanks for your cooperation and please let me know if you have any questions.

Ben

Ben Bielenberg

Director, Comptroller

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